

CORPORATE SERVICES - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2022/23	2022/23	VAT	2023/24	2023/24	% Increase / decrease
				Recalculated	R	Yes/No	Recalculated	R	
				excl. VAT	incl. VAT		excl. VAT	incl. VAT	
	PARKING: CIVIC CENTRE								
	Under cover parking - Motor Vehicles								
	Casual - Matinee & Evenings								
SB	- Artscape patrons	per vehicle		23.48	27.00	y	0.00	0.00	-100.00%
SB	- Artscape patrons - (Senior Citizens)	per vehicle		14.78	17.00	y	0.00	0.00	-100.00%
	HIRE OF HALLS								
	ALPHEN CENTRE (H)	Category D							
	Hall								
	Mondays to Thursdays:								
SB	Commercial:	per hour		190.43	219.00	y	203.48	234.00	6.85%
SB	Private:	per hour		105.22	121.00	y	111.30	128.00	5.79%
SB	Community / Charity:	per hour		41.74	48.00	y	43.48	50.00	4.17%
	Fridays to Sundays & Public Holidays:								
SB	Commercial:	per hour		247.83	285.00	y	264.35	304.00	6.67%
SB	Private:	per hour		125.22	144.00	y	132.17	152.00	5.56%
SB	Community / Charity:	per hour		49.57	57.00	y	52.17	60.00	5.26%
	Refundable Deposit								
SB	Commercial:			1 500.00		n	1 600.00		6.67%
SB	Private:			1 420.00		n	1 500.00		5.63%
SB	Community:			1 340.00		n	1 400.00		4.48%
	BELLVILLE CIVIC								

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	Mondays to Thursdays								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		340.87	392.00	y	364.35	419.00	6.89%
SB	Private:	per hour		236.52	272.00	y	250.43	288.00	5.88%
SB	Community:	per hour		119.13	137.00	y	125.22	144.00	5.11%
	Refundable Deposit								
	Commercial:			2 238.00		n	2 400.00		7.24%
	Private:			1 273.00		n	1 350.00		6.05%
	Community:			1 010.00		n	1 060.00		4.95%
	BANQUET HALL (H)	Category C							
SB	Commercial:	per hour		268.70	309.00	y	286.96	330.00	6.80%
SB	Private:	per hour		160.87	185.00	y	170.43	196.00	5.95%
SB	Community:	per hour		80.00	92.00	y	83.48	96.00	4.35%
	Refundable Deposit								
SB	Commercial:			1 879.00		n	2 000.00		6.44%
SB	Private:			1 011.00		n	1 070.00		5.84%
SB	Community:			595.00		n	620.00		4.20%
	CONFERENCE HALL (H)	Category D							

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SB	Commercial:	per hour		174.78	201.00	y	186.96	215.00	6.97%
SB	Private:	per hour		100.00	115.00	y	106.09	122.00	6.09%
SB	Community:	per hour		40.87	47.00	y	42.61	49.00	4.26%
	Refundable Deposit								
SB	Commercial:			1 779.00		n	1 900.00		6.80%
SB	Private:			802.00		n	850.00		5.99%
SB	Community:			559.00		n	590.00		5.55%
	Friday to Sunday								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		406.96	468.00	y	434.78	500.00	6.84%
SB	Private:	per hour		266.09	306.00	y	281.74	324.00	5.88%
SB	Community:	per hour		134.78	155.00	y	140.87	162.00	4.52%
	Refundable Deposit								
SB	Commercial:			2 234.00		n	2 400.00		7.43%
SB	Private:			1 264.00		n	1 350.00		6.80%
SB	Community:			1 009.00		n	1 050.00		4.06%
	BANQUET HALL (H)	Category C							
SB	Commercial:	per hour		309.57	356.00	y	330.43	380.00	6.74%
SB	Private:	per hour		186.09	214.00	y	196.52	226.00	5.61%
SB	Community:	per hour		100.00	115.00	y	105.22	121.00	5.22%

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	Refundable Deposit								
SB	Commercial:			1 875.00		n	2 000.00		6.67%
SB	Private:			1 011.00		n	1 070.00		5.84%
SB	Community:			594.00		n	620.00		4.38%
	CONFERENCE HALL (H)	Category D							
SB	Commercial:	per hour		228.70	263.00	y	244.35	281.00	6.84%
SB	Private:	per hour		119.13	137.00	y	126.09	145.00	5.84%
SB	Community:	per hour		47.83	55.00	y	50.43	58.00	5.45%
	Refundable Deposit								
SB	Commercial:			1 780.00		n	1 900.00		6.74%
SB	Private:			802.00		n	850.00		5.99%
SB	Community:			559.00		n	590.00		5.55%
	BERKLEY ROAD								
	Deposit, security against damages - Very Large Shoot	Per booking	New 31 or more vehicles and/or 61 or more people. To a maximum of R27,000.00	15,500.00 to 26,000.00		n	16,000.00 to 27,000.00		4.80%
	Deposit, security against damages - Large Shoot	Per booking	New 16 - 30 vehicles and/or 31 -60 people. To a maximum of R16,000.00	10,500.00 to 15,500.00		n	11,000.00 to 16,000.00		4.80%

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	Deposit, security against damages - Medium Shoot	Per booking	New 7 - 15 vehicles and/or 16 - 30 people. To a maximum of R10,000.00	5,500.00 to 10,500.00		n	6,000.00 to 11,000.00		4.80%
	Deposit, security against damages - Small Shoot	Per booking	New 4 - 6 vehicles and/or 9 - 15 people. To a maximum of R6,000.00	1,100.00 to 5,500.00		n	1,300.00 to 6,000.00		4.80%
	PRIVATE								
	Individual / Group hiring the premises for the purpose of a celebration/training/providing information for personal, private or non- commercial interest.								
	Example: Weddings, dances, concerts, receptions, private functions, fashions/dog/cats/flower shows, Sport Clubs/Schools, Colleges, Cultural Societies/ Associations, Self Defence Classes.								
	COMMERCIAL:								
	Individuals / Corporate Bodies or any other body hiring the premises for the purpose of retailing/training/providing information for promoting their commercial interest.								
	Example: Political parties, Corporate staff functions, Corporate training , Film shoots, Commercial activity etc.								
	COMMUNITY/ CHARITY:								
	(Rotary Club/Round Table/Garden Club) Hiring the premises for a party/political meeting/welfare type organization with affiliation to National/Provincial or Government Departments responsible for the provision of social/educational functions or to facilitate the well-being of the broader community.								
	Example: Blood transfusion services, clinics (medical purposes) sport controlling bodies, SA Police service, Church services.								
	SPECIAL CONDITIONS OF HIRE								

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	Minimum Charges								
	The applicable minimum charges applies to welfare organisations with a valid WO number and non profit organisations.								
	Lettings after Midnight								
	In the case of letting which continue after midnight the tariff for the period after midnight will be double the hourly rate.								
	Letting after the agreed hour								
	In the case of letting which continue after the agreed hour the tariff for the period after the agreed hour will be the hourly rate plus 50%.								
	Deposits								
	Deposit against damages, additional cleaning charges, taxi fares and other extraneous costs.								
	Preparation and Dismantling Time								
	The lessee is liable to pay the prescribed hourly rate for any time required to prepare or dismantle provided the time does not extend beyond 22H00. Should any additional time after 22 H00 be required the prescribed hourly tariff plus overtime will be required to be paid by the lessee. Should the halls be made available before 10H00 on the day of the lease, the normal hourly tariff will be applicable. The lessee must then however accept the hall in the condition that it is. Should the lessee want to make use of the hall on the day or evening before the day of lease, the hall must be paid for and booked for a minimum amount of 8 hours on the day before the function.								
	Refund of Hire Fees								
	A full refund to be made in case where written notice of cancellation is received in the office of the City Manager at least 30 days before the date of letting commences.								
	Where less than 30 days but more than 13 days notice of cancellation is received, 75% of the total hire fee paid to be refunded.								
	Where 13 days or less notice of cancellation is given, no refund to be made.								
	Right of Admission								

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	Where the Hall is leased for a political meeting or any other gathering of whatsoever nature which the general public has been invited to attend, the Lessee shall not refuse admission to the Hall to any person on the grounds of race, sex, creed or denomination.								
	Deposit Category A								
	Seating Capacity (801 and above)								
	Deposit Category B								
	Seating Capacity (401 to 800)								
	Deposit Category C								
	Seating Capacity (201 to 400)								
	Deposit Category D								
	Seating Capacity (10 to 200)								
	Low Income - L								
	Medium Income - M								
	High Income - H								